

Harbor Interfaith Services, Inc. | Case Manager – Family Reunification Housing Subsidy (FRHS) and Bringing Families Home (BFH) | Job Description

Harbor Interfaith Services (HIS) is a non-profit organization based in San Pedro, with a mission to provide food, shelter, transitional housing, childcare, and support services to the homeless and working poor in the South Bay area of Los Angeles, Service Planning Area (SPA) 8.

Harbor Interfaith Services is looking to add a full time **Case Manager – Family Reunification Housing Subsidy (FRHS) and Bringing Families Home (BFH)** to our team. This position will provide rapid re-housing and case management services to at-risk families in the child welfare system. This position has a set schedule of Monday through Friday, 8:30am to 5:30pm and reports to the Director of the Family Resource Center. We are recruiting people who are top performers with excellent interpersonal and critical thinking skills and a fierce passion for serving the community.

Key responsibilities:

- Providing case management to SPA 8 families in the child welfare system
- Completing the comprehensive standardized assessment
- Developing and implementing a housing and supportive service plan
- Tracking financial assistance benefits and inputting information into HMIS/Clarity as needed
- Ensuring families have the resources needed to secure and retain permanent housing
- Making referrals to community based supportive services and coordinating with HIS programs and DCFS
- Ensuring client files are accurate and up to date
- Attending case conferences, trainings, and meetings as required and completing other duties as assigned

We would like to speak with you if:

- You have a Bachelor's degree in social work or a related field, or 4 years of equivalent social services experience with an emphasis on case management.
- You have a background in substance abuse and recovery.
- You have the ability to listen with sensitivity to others' feelings, needs, and points of view.
- You have the ability to demonstrate tact and courtesy while projecting a positivity.
- You are familiar with the Harm Reduction and Housing First models of service delivery.
- You have a valid California driver's license and adequate auto insurance.
- You have a valid California driver's license, a clean driving record with no more than two driving infraction points, and adequate auto insurance.

About Harbor Interfaith

We offer an inclusive environment where all are empowered to share their diverse perspectives and experiences so we can ultimately be better together. Our policies, practices, programs, activities and decisions regarding employment, hiring, assignment, compensation, and volunteerism are not based on a person's race, color, sex, age, religion, national origin, mental or physical disability, ancestry, military discharge status, sexual orientation, gender identity or expression, marital status, parental status, housing status, or other protected status.

If you are interested in this position, please send your resume and contact information to the attention of Human Resources at hr@harborinterfaith.org.

Harbor Interfaith Services is an at-will employer, meaning we or our employees have the right to terminate the employment relationship at any time, for any reason, with or without cause.