

Harbor Interfaith Services, Inc. | Resident Aide - A Bridge Home (ABH) | Job Description

Harbor Interfaith Services (HIS) is a non-profit organization based in San Pedro, with a mission to provide food, shelter, transitional housing, childcare, and support services to the homeless and working poor in the South Bay area of Los Angeles, Service Planning Area (SPA) 8.

Harbor Interfaith Services is looking to add full and part time Resident Aides to our team. These positions will be responsible for establishing safe and supportive working relationships directly with clients of the "A Bridge Home" (ABH) facility. Weekend, holiday, and evening availability is required for these roles. We are recruiting people who are top performers with excellent time management and critical thinking skills and a fierce passion for serving the community.

Key responsibilities:

- Establishing a working interaction with homeless single adults in the bridge housing facility for the purpose of ensuring a supportive and safe environment.
- Working collaboratively with other team members to maintain a smooth operation of the bridge housing site, which may include assisting with food services or other duties.
- Intervening during crises to actively de-escalate situations, with client and team member safety in mind.
- Communicating repair requests to management when needed.
- Maintaining client confidentiality at all times, while following agency, state, and HIPAA laws.
- Creating incident reports, shift logs, and other documents required.
- Establishing and maintaining positive, productive working relationships with mental health professionals, local police departments and officials, and other providers of services and resources to homeless individuals.
- Attending staff meetings, case conferences, trainings and community meetings as required and completing other duties as assigned.

We would like to speak with you if:

- You have a high school diploma or GED.
- You have experience working with homeless populations.
- You have the ability to listen with sensitivity to the feelings, needs, and points of view of others.
- You can demonstrate tact and courtesy while projecting positivity.
- You are familiar with the Harm Reduction and Housing First models of service delivery.
- You have a valid California driver's license, a clean driving record with no more than two driving infraction points, and adequate auto insurance.

About Harbor Interfaith

We offer an inclusive environment where all are empowered to share their diverse perspectives and experiences so we can ultimately be better together. Our policies, practices, programs, activities and decisions regarding employment, hiring, assignment, compensation, and volunteerism are not based on a person's race, color, sex, age, religion, national origin, mental or physical disability, ancestry, military discharge status, sexual orientation, gender identity or expression, marital status, parental status, housing status, or other protected status.

If you are interested in this position, please send your resume and contact information to the attention of Human Resources at hr@harborinterfaith.org.

Harbor Interfaith Services is an at-will employer, meaning we or our employees have the right to terminate the employment relationship at any time, for any reason, with or without cause.