



Health Fair Vendor Application -- \$100 per Booth

Saturday, April 27, 2019, 7:30 am to 9:00 am
Ernie Howlett Park, Rolling Hills Estates
Proceeds Benefit Harbor Interfaith Services

The Second Annual 2019 Heart the Homeless run, walk and health fair is a one-day event will include a 5k run/walk, health expo, costume contest (Spring theme), and food drive. The fair is designed to help promote the prevention of mental and physical diseases.

Heart the Homeless is a fundraiser for Harbor Interfaith Services, a nonsectarian agency, with a mission to provide food shelter and support services to the homeless and working poor in the South Bay area of Los Angeles County.

Heart the Homeless will provide a 10x10 booth space that includes one table cover, one 8 ft. table, two folding chairs, and trash cans. No electricity will be provided. All banners, advertisements, giveaways, and additional supplies will be the responsibility of the vendor.

The price of a booth is \$100 if paid by March 1, 2019, and \$125 after that date. Your booth will include the following benefits:

- 10x10 booth space
- exposure to 300+ athletes and additional runners, walkers, family, and friends
- The opportunity to include product samples in the event goodie bags for an additional fee.

Questions and applications may be forwarded to:

Mike Radice, Director of Development
 Harbor Interfaith Services, 670 W. 9th St., San Pedro, CA 90731

MRadice@HarborInterfaith.org

www.HarborInterfaith.org

PH: 310-831-0603 x224

Fax: 310-831-0791

Licenses

Vendors are responsible for obtaining all required licenses and permits. This includes to sell nutritional bars, gels, etc. All persons selling any event goods or items are responsible for obtaining the appropriate business licenses and paying all applicable state and local taxes. **All information about licensing, permits, and sales can be found at the Los Angeles Business Portal: <http://business.lacity.org/start/sellers-permit>.**

Insurance

All vendors/exhibitors must provide proof of insurance naming Harbor Interfaith Services, the City of Rolling Hills Estates, and Start to Finish Event Services as additional insured parties.

Contact Information

Company Name: _____ Contact: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Fax: _____

E-mail: _____ Website URL: _____

Goodie Bag Participation

I will provide one or more items for the goodie bags as follows (product items). Please deliver these to Harbor Interfaith Services no later than Tuesday, April 23, 2019.

Additional cost is \$100

Payment Information

Amount: _____ \$100/booth by March 1, 2019; \$125 after March 1; \$100 bag insert

Check? Make checks payable to Harbor Interfaith Services.

Credit Card?

Name as it appears on Card: _____ Card No.: _____

Exp. Date: _____ CCV No.: _____

Cardholder's billing address: _____

Signature: _____ Date Signed: _____

By signing below, I acknowledge that I have read the Terms and Conditions below regarding the Heart the Homeless run and expo and agree to abide by them.

X _____

Terms and Conditions

- All set-up will be complete by Saturday, April 27, 2019, 6:30 a.m. The park is available for set-up at 4:30 a.m.
- All breakdown and move-out will start at 11:15 a.m. and must be completed by noon.
- Exhibitor agrees to be open and staffed for the duration of the event, 6:30 a.m. to 11:00 a.m. Early departure will result in additional fees.
- Exhibitor agrees that booth display will not intrude on aisles or adjacent exhibitors.
- Exhibitor is responsible for any state and local permits and insurance.
- Exhibitor agrees NOT to use the Heart the Homeless logo, Harbor Interfaith logo, or its name on any merchandise for sale without a license from Harbor Interfaith Services, Inc.
- Exhibitor is responsible for the cost of moving in and out and is liable for any damage caused to the exhibit space in connection with the exhibit.
- Exhibitor assumes the responsibility for loss, theft or destruction of goods or for personal injuries to her/himself, her/his employees, agents, representatives and will hold harmless Harbor Interfaith Services, Start To Finish Event Services, and the City of Rolling Hills Estates from any and all liability in connection with any and all of the above.
- The exhibitor will provide Harbor Interfaith Services with an insurance certificate naming Harbor Interfaith Services, City of Rolling Hills Estates, and Start To Finish Event Services as additional insured. The certificate must be valid for April 27, 2019.
- Booth assignment and use may not be transferred in any manner.
- Harbor Interfaith Services or Start to Finish Event Services reserves the right to make any last-minute changes of booth space.
- Harbor Interfaith Services, Start to Finish Event Services, and the City of Rolling Hills Estates are not responsible for vendor profitability.

Booths will be assigned on a first-come, first-serve basis upon receipt of application and payment. Booth fees are non-refundable. For additional information or questions, contact Mike Radice, Director of Development, at Harbor Interfaith Services, MRadice@HarborInterfaith.org; phone, 310-831-0603 x224; or fax, 310-831-0791.